

AO 440 (Rev. 06/12) Summons in a Civil Action

# UNITED STATES DISTRICT COURT

for the

Eastern District of New York

DORIS ELLIS

*Plaintiff(s)*

v.

LOGAN BUS CO., INC., ANNA "DOE" (last name unknown), In Her Individual and Official Capacities, MILDRED "DOE" (last name unknown), In Her Individual and Official Capacities, LISA "DOE" (last name unknown), In Her Individual and Official Capacities, JOHN "DOE" (last name unknown), In His Individual and Official Capacities,

*Defendant(s)*

Civil Action No. 1:25-cv-03990-JAM

## SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* (See attached rider)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Phillips & Associates PLLC  
45 Broadway, 28th Floor  
New York, NY 10006

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



BRENNNA B. MAHONEY  
CLERK OF COURT

Date: 07/18/2025

*Cynthia Valera*  
Signature of Clerk or Deputy Clerk

Civil Action No. 1:25-cv-03990-JAM

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_ .

☐ I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_ , and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* \_\_\_\_\_ , who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

☐ I returned the summons unexecuted because \_\_\_\_\_ ; or

☐ Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_ 0.00 .

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**Full Caption**

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK**

-----X      **Docket No. 1:25-cv-03990-JAM**  
DORIS ELLIS,  
  
   Plaintiff,

- against -

LOGAN BUS CO., INC., ANNA “DOE” (last name  
unknown), *In Her Individual and Official Capacities*,  
MILDRED “DOE” (last name unknown), *In Her  
Individual and Official Capacities*, LISA “DOE” (last  
name unknown), *In Her Individual and Official  
Capacities*, JOHN “DOE” (last name unknown), *In His  
Individual and Official Capacities*,  
  
   Defendants.

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TO: (*Defendants name and address*):

LOGAN BUS CO., INC.  
9714 Atlantic Avenue, Ozone Park, New York 11416

ANNA “DOE” (last name unknown)  
9714 Atlantic Avenue, Ozone Park, New York 11416

MILDRED “DOE” (last name unknown)  
9714 Atlantic Avenue, Ozone Park, New York 11416

LISA “DOE” (last name unknown)  
9714 Atlantic Avenue, Ozone Park, New York 11416

JOHN “DOE” (last name unknown)  
9714 Atlantic Avenue, Ozone Park, New York 11416